

<b>Key:</b>	
	Not achieved and overdue
	Action delayed
	On track for timely completion
	Completed

## Action Log

### Board of Directors Public Committee April 2017

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Ref.	Action	Owner	Date raised	Deadline	Status
BD1/4/17	GOSW to return November 17 with update of the situation following current staff moving to the new contract.	Nikhil Premchand	27/4/17	November 2017	

Completed actions [include actions completed at the previous meeting]

Ref.	Action	Owner	Date raised	Deadline	Status
BD2/4/17	Debbie Reape discussed the process for reporting working hours used in relation to numbers of staff in post and current vacancy levels. Debbie Reape to note how the process is working & return with evidence to support actions taken	Debbie Reape	27/4/17	June 2017	